

Gentle Reminders Calendar And Event Alarm Clock

FREE Gentle Reminders Calendar and Event Alarm Clock for your desktop. Quickly check dates for any month of any year and set reminders to jog your memory when an event is drawing near. You can even set the clock to remind you when its time to get off the computer and make dinner or got to bed. Events can be set for any time of any calendar date. Reminders can be set for 1 minute to several days before the event is to occur. Reminders appear on the desktop for each event (you choose the accompanying sound). You can cancel the reminder once you have seen it or Snooze the reminder to appear again and again (delayed 1 minute to several hours) until the event has passed. You can also review past reminders that have occurred while your computer was off.

Virus free, Spyware free, and **FREE** for you to use. Download (1.3 MB)



Download Instructions

Click the **Download** link above. On the file download window click **Open**. On the Gentle Reminders Install window click **Install**. On the End User License Agreement window place a **Checkmark** in the bottom box and click **Install Now**. The program installs and the calendar is displayed.



Operation

You will see a butterfly icon in the system tray next to your clock. A click on the Butterfly opens Gentle Reminders to the current monthly calendar plus the next month. The current day is marked with a red circle. The corresponding day is marked with a blue oval in all other months you display.

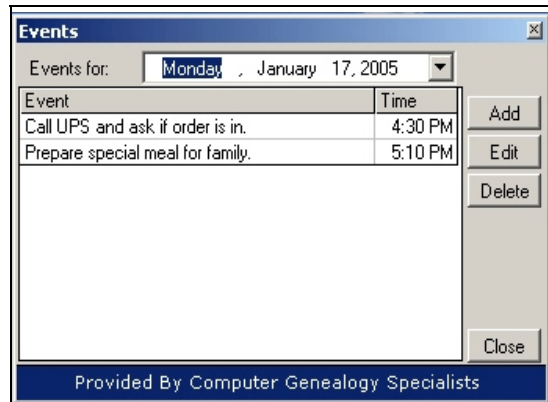
Click on the **Right** or **Left Arrows** for either month to move forward or backward a month at a time. Click on a **Calendar Day** (e.g., 20th) to see the **Events** you have entered for the selected day. Click the **CGSLink** button to conveniently go to the home page for Computer Genealogy Specialists. Click the **About** button, you will see the copyright notice for the program written by Thomas Booth. Click the **Options** button to open some program settings: **Auto Start**, **Sounds**, and **Delete** old events. Click the **Today** button (or **any calendar day**) and see the **Events** you have entered for the selected day. Click the **Close** button to minimize the program and have it run in the background.

Events

On this screen you see the events for the date displayed. If you click on a different date on the calendar and the event for that day will appear.

Click the **Add** button of the Events window or the **Add Event** button from the calendar to **Add Event**. You can also highlight an event and **Edit** it to change any of its settings. Or you can highlight an event and Delete it with a click of the **Delete** button.

If you delete a repeating event (one that occurs every day, week, or month), it will not only be deleted for today, but also for all occurrences in the future.

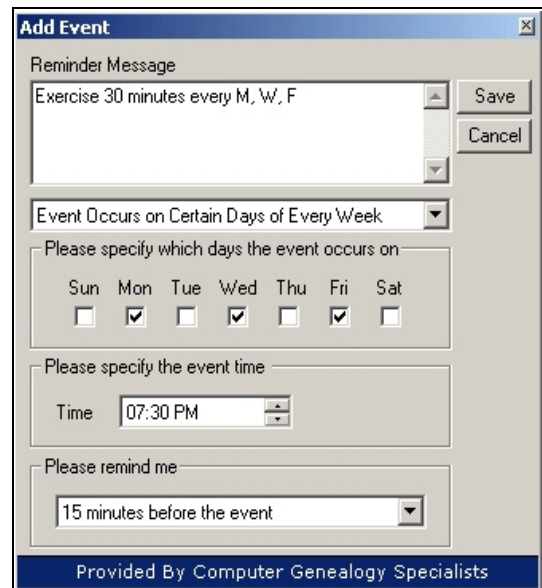


Add Event

On the Add Event window, type the reminder message (multiple lines of you like), select if the event is for one time or if it repeats (second field - use black down arrow for list), change the time when the event will occur, and select how much in advance you wish to be reminded (black down arrow for list).

Note: You can also define an event to be on specific days of the month (e.g., every second and third Saturday).

Click **Save** to see the list of events. Then click **Close** on the Events window to see the calendar. Click **Close** on the calendar to minimize the calendar. It will remain running in the background.



If you have suggestions for improving Gentle Reminders, or are having problems using it, please share your thoughts with an email to TechSupport@cgslink.com.